

Written Test for Court Interpreters

When: Tuesday, January 12th, 2016
4:00 pm

Where: Minnesota Judicial Center
25 Rev. Dr. Martin Luther King Jr., Blvd
St. Paul, MN 55155

Registration is required before January 5th
Space is limited so register early

STATEWIDE ROSTER REQUIREMENTS

Interpreters who complete the requirements listed below before 2016 are eligible to work for the state courts and may be listed on the *Statewide Roster of Court Interpreters* available to court administrators throughout Minnesota and published on the Internet. To be eligible to work in the state court system, all interpreters must:

1. Achieve a passing score on the Written English Proficiency Test provided by the National Center for State Courts (NCSC),
2. Successfully complete the New Interpreter Orientation class as defined by the Program Coordinator,
3. Achieve a passing score on the Ethics and Legal Terminology portion of the NCSC Written Test, and
4. File a written affidavit with the State Court Administrator's Office agreeing to comply with the Code of Professional Responsibility for Interpreters in the Minnesota State Court System.

If you have any questions regarding requirements to interpret in the state court system, feel free to contact the Minnesota Court Interpreter Program at (651) 297-5300.

The National Center for State Courts written test will be offered **free of charge** to interpreters currently on the roster. Both parts of the test referred to in policy will be given at the same time. Section One has 75 multiple choice questions, and Section Two has 60 multiple choice questions, for a total of 135 test questions. You are allowed **2 hours and 15 minutes** to complete the test. If you do not pass the test with 80% correct you will have one more opportunity to take the test. If you still do not pass the test you will be removed from the roster. You have until 2016 to pass the test before you are removed from the roster. For information on the test and how to prepare visit the National Center for State Courts website for the [Court Interpreter Written Examination: Overview](#).

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January 12th 2016 REGISTRATION FORM

Name: _____
First Middle Last

Home Address

City, State, Zip Code

Email Address

() _____
Home Phone Number

() _____
Mobile Phone Number

Interpreter ID # _____

Return completed form by January 5th, 2015 via

- email to Teresa.Grimlund@courts.state.mn.us or
- FAX to 651-296-6609 or
- US mail to:
Court Interpreter Program, Room 105
Minnesota Judicial Center
25 Rev. Dr. Martin Luther King, Jr. Blvd.
St. Paul, MN 55155

Once received, we will confirm your registration within 2 to 3 business days.